

CITY OF HIGHLAND
CEMETERY BOARD OF MANAGERS
Minutes– 4:00 pm Wed, April 26, 2023

The meeting of the Cemetery Board of Managers was called to order at 4:05 P.M. on Wednesday April 26, 2023.

PRESENT: Brad Koehnemann (Cemetery Supervisor), Mark Rosen (Director of Parks & Rec.) Susie Martz and Ben Eberwein (Secretary). Cliff Couch attended via phone.

A) **The Minutes** of the January 26, 2023 meeting were reviewed and approved. Susie Martz was welcomed to the Board to replace Steve Thiems.

Public Forum no public forum comments were received nor were any members of the public in attendance.

B) Review Finances: The List of Investments were tabled.

C) Unfinished Business:

Pontem Software – Director Rosen displayed the new software and it was received with enthusiasm. The only question that was raised whether there would be names added to indicate who purchased spaces/lots.

Cemetery Update – Brad K. reported that he has had 10 burials to date with none in April. The berm has been completed next to the Raeber property and standard maintenance has kept his crew busy. For the benefit of Susie, he outlined some of his past practices and maintenance habits.

In addition, Alan Butler is nearly complete with sowing alfalfa in the field.

D) New Business: Ben E. recommended a discussion to approve \$30,000 to pay for road upgrades in the cemetery. After discussing the timing and personnel available between now and the next meeting, Ben made a motion to approve not more than \$30,000 for such upgrades. Susie, Cliff, (via phone), and Ben all voted in favor.

E) Next Meeting: Next Meeting Date – July 26, 2023 at 4 pm at the Korte Recreation Center, Highland, Illinois.

F) Adjournment: Meeting was adjourned at 4:45pm.

Respectfully submitted
Ben Eberwein, Secretary